

Agenda

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Value and Performance Scrutiny Committee

Date: **Tuesday 28 February 2012**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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Value and Performance Scrutiny Committee

Membership

Chair	Councillor Stephen Brown	Carfax;
Vice-Chair	Councillor Scott Seamons	Northfield Brook;
	Councillor Mohammed Abbasi	Cowley Marsh;
	Councillor Michael Gotch	Wolvercote;
	Councillor Rae Humberstone	Blackbird Leys;
	Councillor Bryan Keen	Cowley;
	Councillor Sajjad Malik	Cowley Marsh;
	Councillor Stuart McCready	Summertown;
	Councillor Mike Rowley	Barton and Sandhills;
	Councillor Gwynneth Royce	St. Margaret's;
	Councillor Oscar Van Nooijen	Hinksey Park;
	Councillor David Williams	Iffley Fields;

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AGENDA

Pages

1 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

2 **DECLARATIONS OF INTEREST**

3 **STANDING ITEM: WORK PROGRAMME**

1 - 12

Pat Jones, Principal Scrutiny Officer, Tel: (01865) 252191,
Email phjones@oxford.gov.uk;
Alec Dubberley, Democratic Services Officer, Tel: (01865) 252402,
Email: adubberley@oxford.gov.uk

Background information
The work programme needs to reflect the wishes and interests of the Committee. It is presented here and at every meeting to allow members to lead and shape their work.
Why is the item on the agenda?
To agree the lines of inquiry for forthcoming meetings and to take an overview of progress
Who has been invited to comment?
The Principal Scrutiny Officer, will present the work programme and answer questions from the Committee.
What will happen after the meeting?
The Chair and Vice-Chair will continue to monitor the Committee's work programme and report to future meetings.

4 **STANDING ITEM: REPORT BACK ON THE COMMITTEE'S RECOMMENDATIONS TO THE CITY EXECUTIVE BOARD AND ON MATTERS OF INTEREST TO THE COMMITTEE**

13 - 18

Contact Officer: Alec Dubberley, Democratic Services Officer
Tel: (01865) 252402, email: adubberley@oxford.gov.uk

Background information
This Committee has made a number of recommendations to City Executive Board and officers. This item reports on the outcomes from these.

Why is the item on the agenda?
To report on recommendations made in respect of Benefits Fundamental Service Review, Asset Management Framework, Housing Revenue Account Business Plan, Corporate Plan Performance, Budget and Performance.
Who has been invited to comment?
The Democratic Services Officer will go through the outcomes and answer questions.
What will happen after the meeting?
Any further follow up will be pursued within the work programme.

5 HOUSE IN MULTIPLE OCCUPATION - UPDATE

19 - 24

Contact Officer: Ian Wright, Health Development Service Manager
 Tel: (01865) 252553, email: iwright@oxford.gov.uk

Background information
The City Council has agreed a scheme to license all properties in the City that are designated a Homes in Multiple Occupation
Why is the item on the agenda?
The Committee, through it's work programme has agreed to focus on the following aspect of the scheme:- <ul style="list-style-type: none"> • Targets within the extended scheme being met • Cost and charging base is controlled and reasonable
Who has been invited to comment?
The Board Member and officers from the Service will be invited to attend the meeting.
What will happen after the meeting?
Any further follow up will be pursued within the work programme or suggested for inclusion in the Scrutiny Programme for the next Council year.

6 DRAFT ASSET MANAGEMENT PLAN

To Follow

Contact Officer: Alec Dubberley, Democratic Services Officer
Tel: (01865) 252402, email: adubberley@oxford.gov.uk

Background information
The Council has an Asset Management Plan setting out an overarching strategy of how it's operational, investments and housing stock property is managed. The Plan was last updated in 2010. At a previous meeting the Committee investigated the plan and decided to pre-scrutinise the next version of it.
Why is the item on the agenda?
At the previous meeting the Committee decided to focus on the following specifics:- <ul style="list-style-type: none">• Are measures to reduce maintenance backlogs adequately covered by the plan?• Does the document plan for successful and profitable management of the Council's Assets?
Who has been invited to comment?
Steve Sprason, Head of Corporate Assets Richard Hawkes, Corporate Asset Manager Councillor Turner – Portfolio Holder
What will happen after the meeting?
This is up to the Committee. It may choose to submit a report to the Executive Board or to ask for further work to be done.

Please note: at the time of producing the agenda the Asset Plan was not ready for release. This will be sent to Committee members early next week.

7 MINUTES

25 - 36

Minutes of the meeting held on 21 November 2011 and the Special Meeting on 5 January 2012.

8 DATES OF FUTURE MEETINGS

26 March 2012

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

